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Author Workshop – Publishing Open Access in Wiley Journals CRUI-CARE

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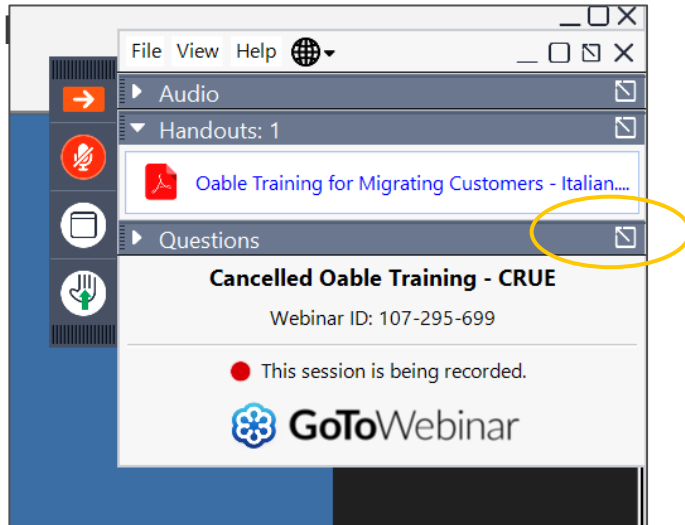
Using GoToWebinar

▪ Ask questions

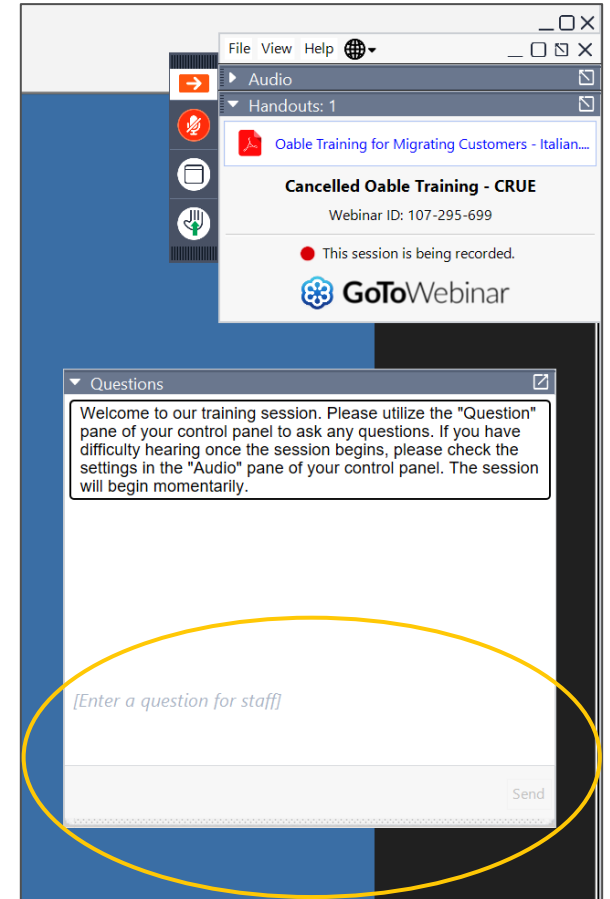
1. Click on the arrow in the upper right corner.



2. Click on the small box with the arrow in the Questions bar.



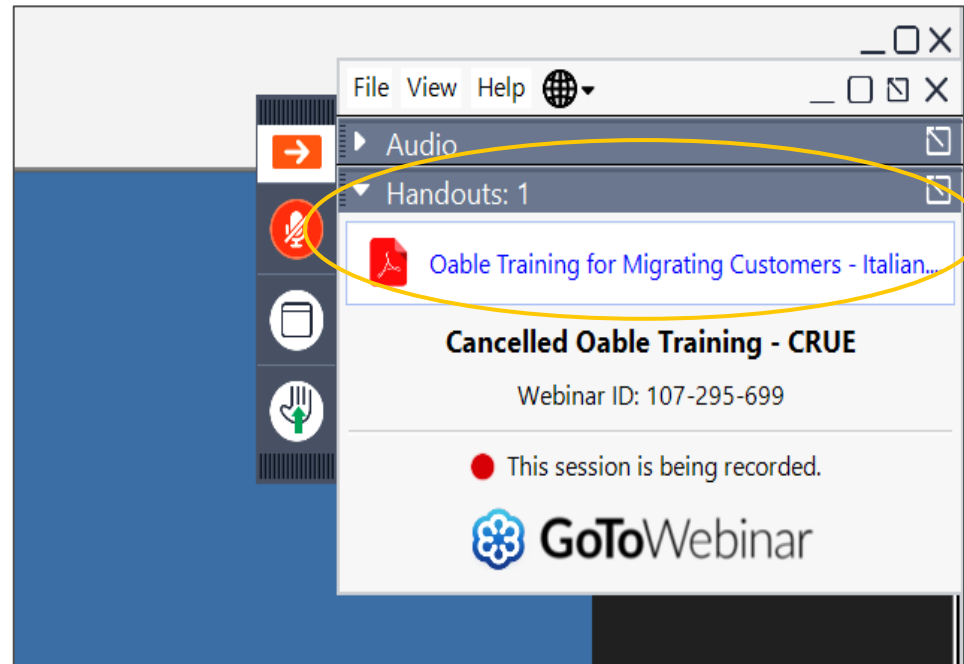
3. The Questions box pops out. Type your question and click send.



Using GoToWebinar

- Download the slides and/or handouts

Click on the link in the handouts section.



An email with a certificate of attendance and a link to the recording of the training will be sent 24 hours after the session.

Agenda

- What is Open Access and what are the benefits?
- Wiley and CARE – CRUI Transformational Agreement. Eligibility criteria
- Author workflow: How to submit a manuscript to a Wiley hybrid or fully open access journal and get the APC covered through CARE-CRUI's new agreement
- Publication tips for authors:
 - Why publish?
 - Submission and review: What to expect?
 - Writing tips
 - Resources for authors: Wiley Author Services and Editing Services
 - Publication ethics
 - **Let's run a poll**

WILEY



Who are we?

Our history

Over 200 years of excellence

Wiley is one of the world's foremost academic and professional publishers and has more partnerships with leading societies than any other publisher.

- Founded in 1807 by Charles Wiley
- 18 millions of researchers and professionals
- 1,200 scientific societies
- +450 authors awarded with Nobel prize

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Open access

What is open access and
what are the benefits?



Types of journals

Subscription only journals:

- Free to publish but need to be subscriber to read

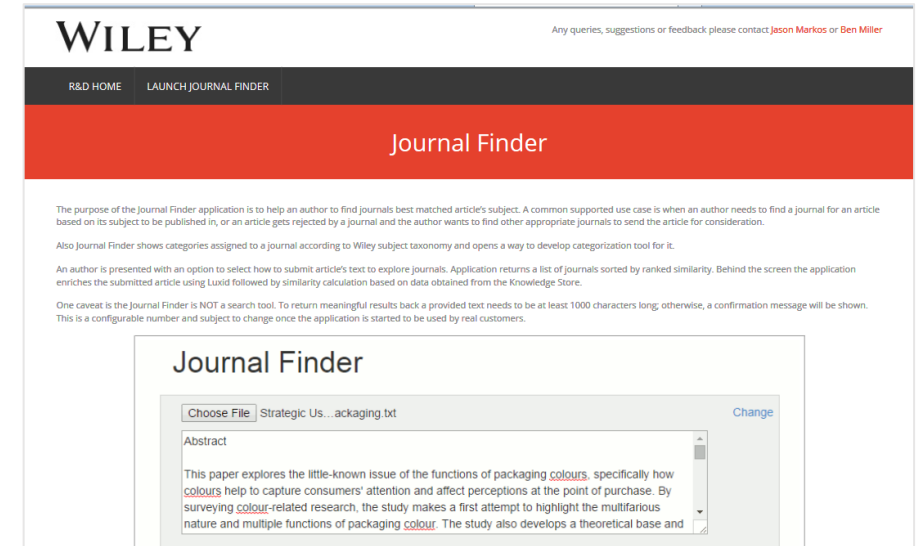
Open access journals:

- Articles are freely accessible online
- Authors pay an Article Publication Charge (APC)
- The APC can be paid via the author's institution or funding

Hybrid journals:

- Subscription journal that allows open access publications
- Article can be published behind or outside paywall

For listings of Wiley open access and hybrid journals, more information can be found [here](#).



WILEY Any queries, suggestions or feedback please contact Jason Markos or Ben Miller

R&D HOME LAUNCH JOURNAL FINDER

Journal Finder

The purpose of the Journal Finder application is to help an author to find journals best matched article's subject. A common supported use case is when an author needs to find a journal for an article based on its subject to be published in, or an article gets rejected by a journal and the author wants to find other appropriate journals to send the article for consideration.

Also Journal Finder shows categories assigned to a journal according to Wiley subject taxonomy and opens a way to develop categorization tool for it.

An author is presented with an option to select how to submit article's text to explore journals. Application returns a list of journals sorted by ranked similarity. Behind the screen the application enriches the submitted article using Luid followed by similarity calculation based on data obtained from the Knowledge Store.

One caveat is the Journal Finder is NOT a search tool. To return meaningful results back a provided text needs to be at least 1000 characters long; otherwise, a confirmation message will be shown. This is a configurable number and subject to change once the application is started to be used by real customers.

Journal Finder

Choose File Strategic Us...ackaging.txt Change

Abstract

This paper explores the little-known issue of the functions of packaging colours, specifically how colours help to capture consumers' attention and affect perceptions at the point of purchase. By surveying colour-related research, the study makes a first attempt to highlight the multifarious nature and multiple functions of packaging colour. The study also develops a theoretical base and

<https://journalfinder.wiley.com/>



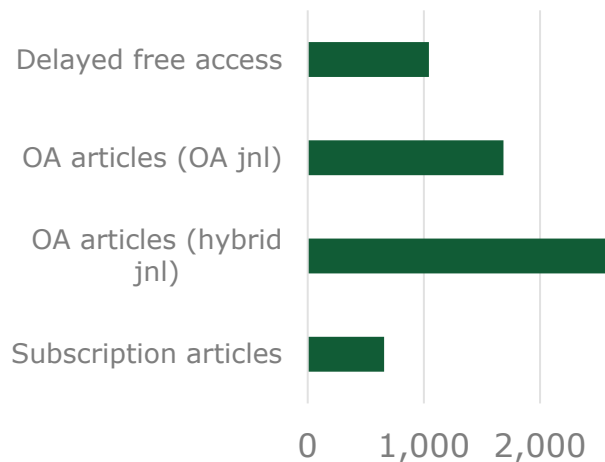
How open access is transforming research communication

3.2x Downloads



On average, open access articles were downloaded more than three times as much as subscription articles

Av full text downloads per article

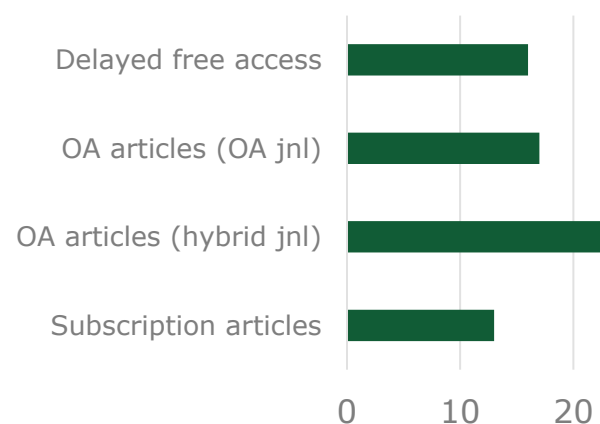


1.5x Citations



Open access articles were cited 50 percent more compared to subscription articles

Av citations per article (Dimensions)

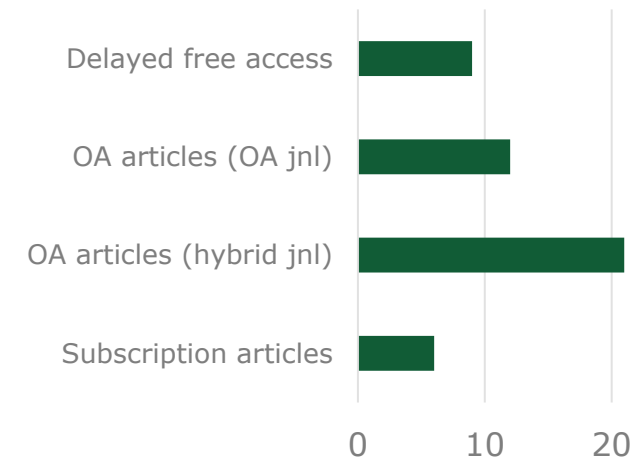


2.7x Altmetric Score



Open access articles received nearly three times as much Altmetric attention as subscription articles

Av altmetric score per article



Your Wiley Open Access Account makes it easier for authors to publish open access

Authors affiliated with your institution(s) can publish research open access at no additional charge in two ways:

1. In Wiley's hybrid journals
2. In Wiley's fully open access journals

Article Type Eligibility

Article Classification	Eligibility for coverage under TAs	Article Classification	Eligibility for coverage under TAs
Abstract	No	Media Review	No
Announcement	No	Meeting Report	No
Career and Management	No	Method and Protocol	Yes
Case Study	Yes	News	No
Classification	No	Obituary	No
Commentary	Yes	Opinion	No
Correction	No	Perspective	Yes
Correspondence	No	Practice and Policy	Yes
Data Article	Yes	Profile	No
Editorial	No	Rapid Publication	Yes
Education	Yes	Research Article	Yes
Events	No	Retraction or Concern	No
Index	No	Review Article	Yes
Introduction	No	Short Communication	Yes
Lecture	Yes	Technical Note	Yes

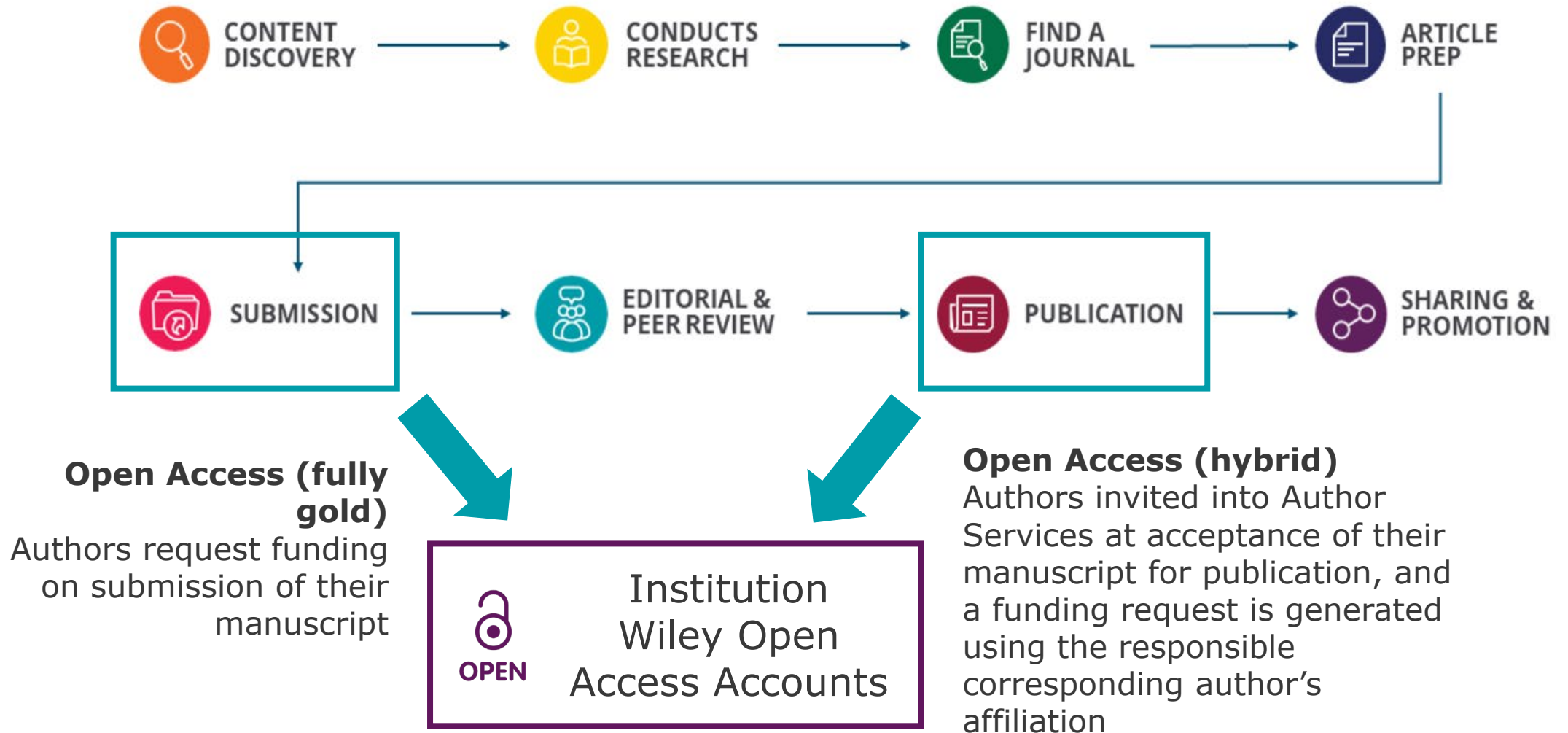
Note: For more information, go to: https://authorservices.wiley.com/asset/ArticleClassification_20211123.xlsx

Wiley-CARE-CRUI Transformational Agreement, 2024-2027

Agreement Specifications

- Includes more than [1,300 hybrid journals](#) and over [500 Wiley gold open access journals](#) for open access publishing
- Eligible [article types](#) include
 - Primary research and review articles, including but not limited to original articles
 - Case studies
 - Reviews
 - Short communications
- Articles also have to be either
 - **Accepted for publication** in a [Wiley hybrid journal](#) from **1 January 2024**
 - **Submitted** to a [Wiley fully open access journal](#) from **1 January 2024**
- Authors will be identified as eligible for APC coverage under this agreement by their **institutional affiliation**

The Author Journey and Institutional Wiley Open Access Accounts



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Authors'
Workflows

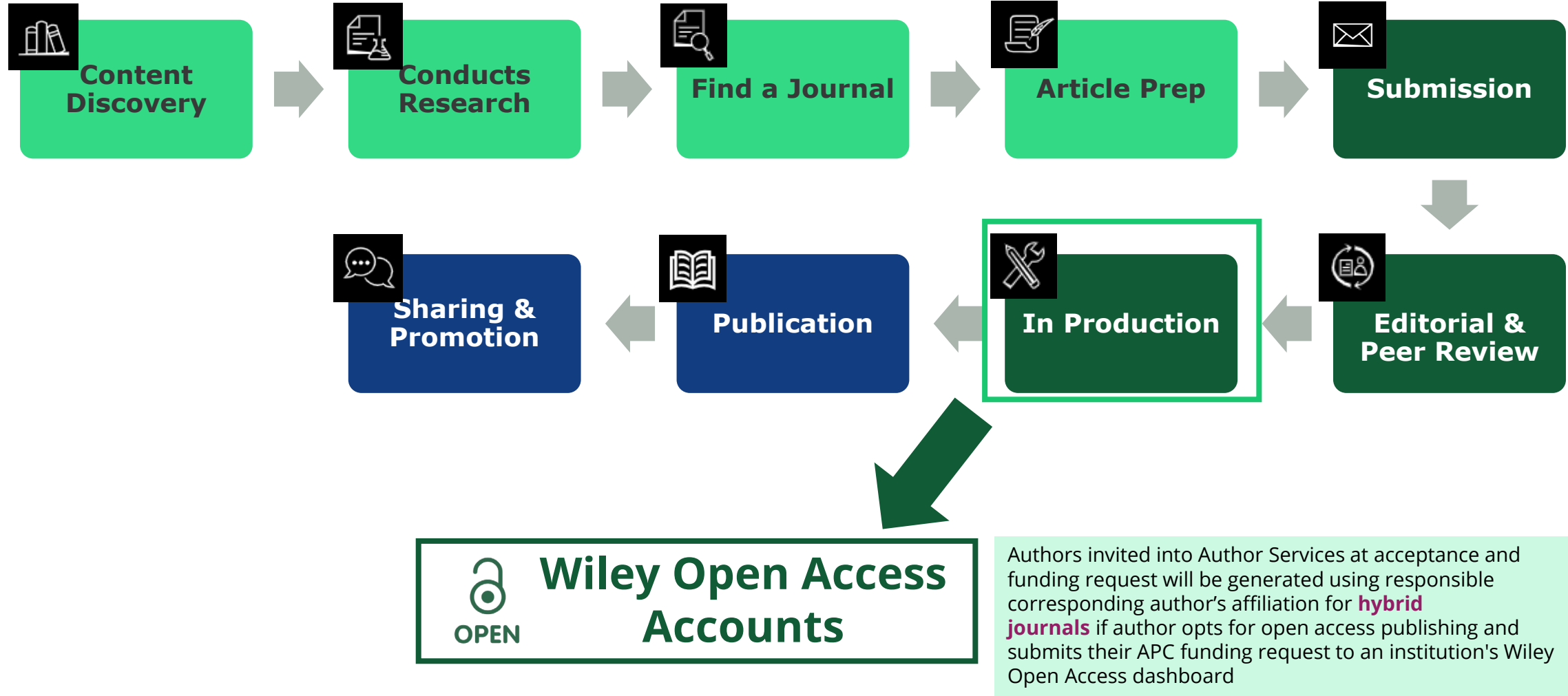


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Authors' Workflow for Wiley Hybrid Journals



Author Journey for Wiley Hybrid Journals



Invitation Email

Customized Text for CARE-CRUI Consortium institutions

Wiley and <eligible DAE Consortium institution>, have an agreement to cover the cost of your open access publishing.

In Production: Your article accepted in <journal title>

Dear Author,

Article ID: <article ID>

Article DOI: <DOI>

Journal: <journal title>

Congratulations on the acceptance of your article for publication in <journal title>.

Your article has been received and the production process is now underway. We look forward to working with you and publishing your article. Using Wiley Author Services, you can track your article's progress.

Wiley and <eligible CARE-CRUI Consortium institution>, have an agreement to cover the cost of your open access publishing.

Please click on the link below to login using <email>:

<https://authorservices.wiley.com/home.html>

If applicable, a list of available actions will appear below – check out your Author Services Dashboard for all actions related to your articles.

Sign your license agreement (REQUIRED)

Track your article's progress to [publication](#)

Submit an [OnlineOpen](#) order to make your article open access. Hint: Your open access publication fees may be covered by your institution or funder. [Learn more.](#)

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Invite your colleagues to view your published [article](#)

If you need any assistance, please click here to view our [Help](#) section.

Sincerely,

Wiley Author Services

Author Services Invitation

Invitation

Authors are invited to Author Services when their article has been accepted by a journal, regardless of institutional affiliation.

To begin the author workflow for the article, they click on the 'Manage article' button.

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My Articles

Communication History

Order History

My Author Profile

My Articles

Articles missing?

Filter my articles

35 articles

Filter my articles by title, journal or DOI

Action required



Journal of Field Robotics

Test article

DOI: 10.1002/rob.23166

Status: In Production

Manage article

Find a home for your next article

Wiley partners with the world's best research leaders and organizations to publish hundreds of top-tier journals.

Find a journal

Author news delivered straight to your inbox

Sign up to receive important and relevant news for authors:

- Your article metrics reports
- New journal launches in your field
- Wiley's author update with news and services that can help you elevate the impact of your research

Sign me up

Help

Manage Article

Author Services Dashboard

Any articles requiring actions will be automatically featured on the top of the list; old articles after those with actions required.

'Manage article' button kicks off the process.

Manage this article



International Journal for Numerical Methods in Biomedical Engineering

Test Article

DOI: 10.1002/cnm.38605

Status: In Production

Required Actions



Sign license

Please sign your license for your article to be published.

Continue Signing License →



Review Open Access eligibility



Article is eligible for Open Access coverage through your institution

Wiley and <eligible DAE Consortium institution>, have an agreement to cover the cost of your open access publishing.

Select open access →

Publication History



Accepted
September 5, 2022

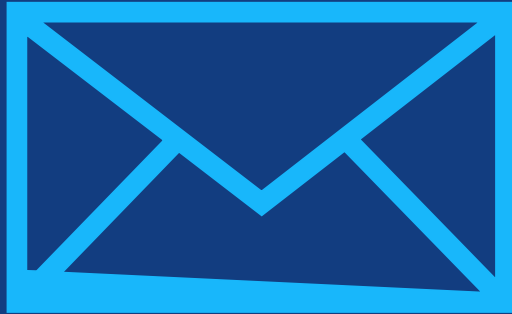


In Production
See required actions for next step

Help with this article

For help with your license or ordering open access, please visit our [FAQ page](#) or start a chat with Customer Support by clicking the Help icon below.

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Step 1:

Confirm Author Role

Confirm Author Role

Author Role

The author list will show all authors from the manuscript.

Author has two options – to select one or more Corresponding Authors from the list and confirm, or to select “This list is incorrect”.

WILEY Home My Dashboard Authors ▾ Reviewers ▾ Editors ▾ Help ▾ Q LOGIN REGISTER

MY ARTICLES COMMUNICATION HISTORY ORDER HISTORY MY AUTHOR PROFILE

[← Back to Manage this Article](#)

Rapid Communications in Mass Spectrometry

Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments

DOI: doi.org/10.1002/rcm.8922

Confirm Author Roles

- Funders & Grant Details
- Your Affiliations
- Copyright ownership
- License Selection
- License Signing

Confirm corresponding author(s)

Corresponding authors will have their contact information included on the final published article.

Most articles only have one or two corresponding authors.

<input type="checkbox"/>	Berhane Abrha Asfaw
<input type="checkbox"/>	Kaori Sakaguchi-Söder
<input checked="" type="checkbox"/>	Anat Bernstein Corresponding author
<input type="checkbox"/>	Hagar Siebner
<input type="checkbox"/>	Christoph Schüth

Selections made here will be reflected on the final published paper.

You will not be able to change this selection during proofing.

[This list is incorrect](#) **Confirm 1 corresponding author →**

Confirm Author Role

Author Role

Selecting "This list is incorrect" displays this interstitial screen.

The option(s) selected here determine whether Customer Support needs to intervene, or whether the author can proceed through the workflow.

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Rapid Communications in Mass Spectrometry

Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments

DOI: doi.org/10.1002/rcm.8922

Confirm Author Roles

Funders & Grant Details

Your Affiliations

Copyright ownership

License Selection

License Signing

The author list is incorrect

Tell us more about the problems you see with your author list. Check all that apply:

- One or more authors are missing
- Someone is listed as an author but should not be listed
- The list is out of order
- An author has changed their name
- One or more names are spelled or formatted incorrectly
- Something else is wrong

Please tell us more about your issue

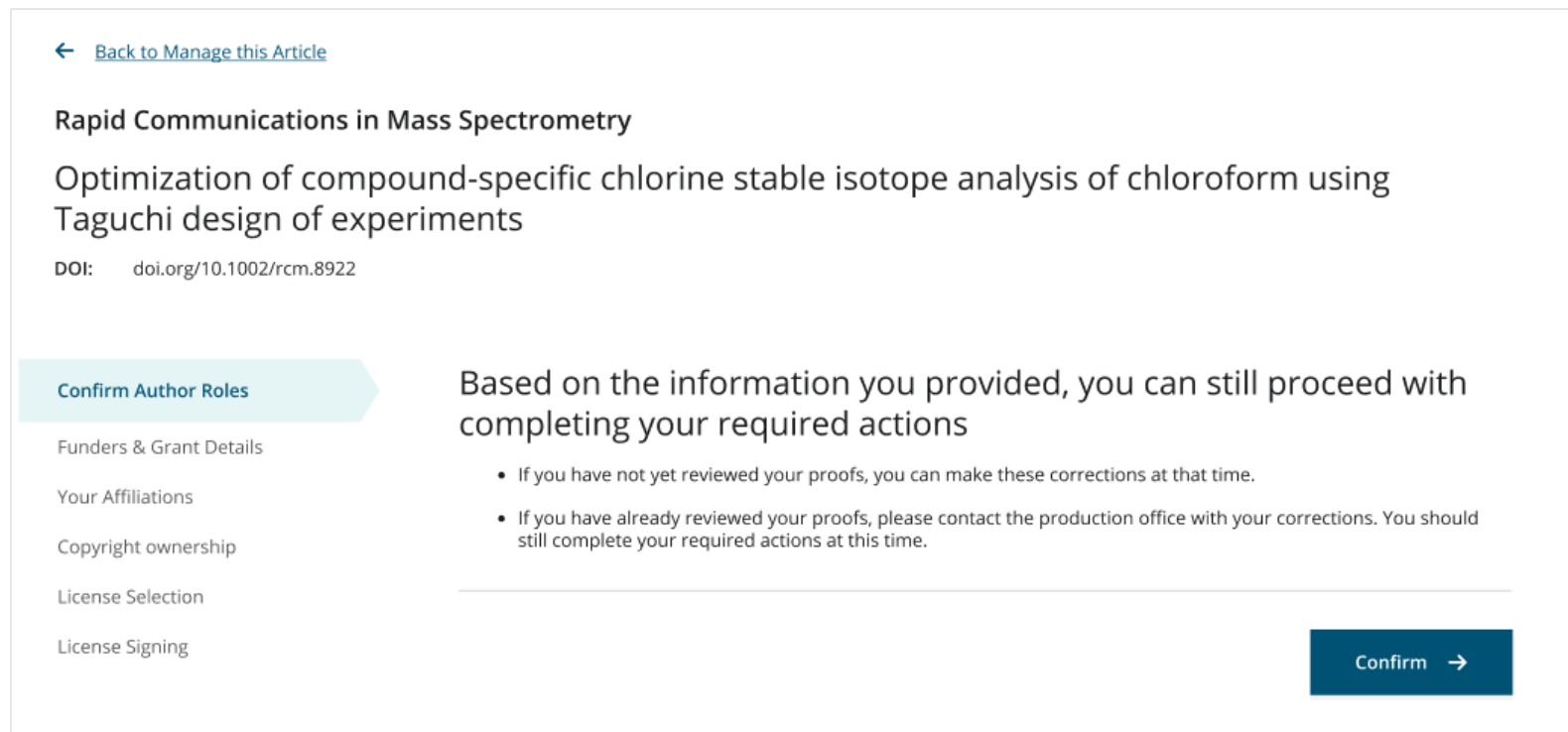
[← Corresponding Authors](#)

Confirm [→](#)

Confirm Author Role

Route 1

If author selects “The list is out of order”, “An author has changed their name” or “One or more names are spelled or formatted incorrectly”, the author sees a confirmation screen before proceeding to the Confirm Responsible Corresponding Author screen.



The screenshot shows a confirmation screen for an article. At the top left, there is a link: [← Back to Manage this Article](#). The article title is "Rapid Communications in Mass Spectrometry" and the subtitle is "Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments". The DOI is "doi.org/10.1002/rcm.8922". On the left side, there is a vertical list of menu items: "Confirm Author Roles" (highlighted with a light blue arrow), "Funders & Grant Details", "Your Affiliations", "Copyright ownership", "License Selection", and "License Signing". The main content area contains the text: "Based on the information you provided, you can still proceed with completing your required actions". Below this text are two bullet points: "• If you have not yet reviewed your proofs, you can make these corrections at that time." and "• If you have already reviewed your proofs, please contact the production office with your corrections. You should still complete your required actions at this time." At the bottom right, there is a dark blue button with the text "Confirm →".

Confirm Author Role

Route 2

If the author selects “One or more authors are missing”, “Someone is listed as an author but should not be listed” or “Something else is wrong”, the author cannot continue and must wait for Customer Support to deal with the issue.

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Rapid Communications in Mass Spectrometry

Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments

DOI: 10.1002/rcm.8922



Corrections to the author list have been requested

We have shared your concerns with our support team. Someone from Wiley may reach out for additional information as needed.

Based on the information you provided, we must address these corrections before you are able to complete required actions. We apologize for the inconvenience.

What's next:

You will be invited back to Author Services to finish required tasks once our production office has corrected the issue.

Confirm Responsible Corresponding Author

This screen displays the list of Corresponding Authors selected from the previous screen.

The padlock icon next to author names indicates the author may be eligible for APC coverage.

Only one author can be selected as the Responsible Corresponding Author. They will be the only person responsible for **signing the license**, and whose affiliations will be used to determine their **eligibility** for APC coverage.

Confirm Authors

Funders & Grant Details

Affiliations

Copyright ownership


License Selection

License Signing

Which corresponding author is responsible for remaining publication activities?


Wiley requires **one** corresponding author to be assigned to complete remaining pre-publication activities, including:

- Confirming the article's funding information
- Verifying affiliation with institutions that have pre-paid for Open Access publishing fees
- Arranging payment for Open Access fees, when applicable
- Signing the copyright license and/or gathering signatures from copyright owners
- Reviewing online proofs of the final article

 **Article may be eligible for Open Access APC funding or discount**


- Information provided at submission indicates **Christoph Schüth** may be affiliated with **Technische Universität Darmstadt**.
- Information provided at submission indicates **Hagar Siebner** may be affiliated with **Technische Universität Darmstadt**.
- Information provided at submission indicates **Berhane Abrha Asfaw** may be affiliated with **Technische Universität Darmstadt, Technische Universität Darmstadt and Technische Universität Darmstadt**.


If you wish to participate, they should be assigned as the responsible corresponding author.

Berhane Abrha Asfaw 

Kaori Sakaguchi-Söder

Anat Bernstein

Hagar Siebner  Responsible corresponding author

Christoph Schüth 

← Corresponding authors

Assign responsible author →

Confirm Responsible Corresponding Author - Confirmation

- If the author selects themselves as Responsible Corresponding Author, they continue to the Funder/Grant details screen.
- If the author selects someone else as Responsible Corresponding Author, there's a confirmation screen.
- When the nominated Responsible Corresponding Author logs into Author Services from their invitation email, they will be taken straight to the Funder/Grant details step.

[← Back to Manage this Article](#)

Rapid Communications in Mass Spectrometry

Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments

DOI: 10.1002/rcm.8922

- Confirm Authors**
- Funders & Grant Details
- Affiliations
- Copyright ownership
- License Selection
- License Signing

Confirm change of responsible author

In order to proceed, please provide us with an up-to-date contact email address for **Anat Bernstein**.

Email address

Once you confirm, you will no longer be responsible for completing required actions.

Anat Bernstein will be responsible for the following:

- Confirming the article's funding information
- Verifying affiliation with institutions that have pre-paid for Open Access publishing fees
- Arranging payment for Open Access fees, when applicable
- Signing the copyright license and/or gathering signatures from copyright owners
- Reviewing online proofs of the final article

[← Responsible author](#) [Confirm change →](#)

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Step 2:

Funders & Grants Details

Funders & Grant Details

Funders

The author is presented with reported funders (if provided at submission) and is given an additional option to add/edit any new/existing funder(s).

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Journal of Adolescent & Adult Literacy

Test article

DOI: 10.1002/jaal.81557

Funders & Grant Details

Please confirm your funders for this article [?]

Correctly declaring your funders helps us ensure that you're compliant with any funder mandates and determines if you're eligible for OnlineOpen funding.

Affiliations

Copyright Ownership

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License Agreement Types

License Submission

Deutsche For

Cancel

Deutsche Forschungsgemeinschaft DFG | German Research Association | German Research Foundation

-

Deutsches Zentrum für Herz-Kreislaufforschung

Deutsches Zentrum für Herz-Kreislaufforschung e.V. | DZHK | German Centre for Cardiovascular Research | Deutsches Zentrum für Herz-Kreislauf-Forschung e. V.

-

Deutsches Forschungszentrum für Gesundheit und Umwelt, Helmholtz Zentrum München

Funders & Grant Details →

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Funders

The author is presented with reported funders (if provided at submission) and is given an additional option to add/edit any new/existing funder(s).

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Journal of Adolescent & Adult Literacy

Test article
DOI: 10.1002/jaal.81557

Funders & Grant Details

Affiliations

Copyright Ownership

Open Access Options

License Agreement Types

Payment

License Submission

Please provide grant details for the funders

If you have received a grant number from your funders, please add it here. If you did not receive any number, then please check 'I have not received a number for this grant'.

Wellcome Trust

Grant Number * Add Recipients (optional)

Enter grant number Add one or more recipients

I have not received a number for this funder

← Funders

Confirm & proceed →

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Step 3:

Confirm Affiliations

Confirm Institutional Affiliation – Ringgold Exact Match

Confirm/Enter Institutional Affiliation – Exact Match

This is pre-populated based on the Responsible Corresponding Author's details provided through our submission systems.

This step should always be the Responsible Corresponding Author's institutional affiliation(s).

The presence of a green bar on the left-hand side of the box, in addition to the 'Verified' text with a green tick, shows that the information entered has been recognised by the Ringgold database.

[← Back to Manage this Article](#)

International Journal for Numerical Methods in Biomedical Engineering

Test article

DOI:10.1002/cnm.36220

[Funders & Grant Details](#) ✓

Affiliations

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[Open Access Options](#)

[License Agreement Types](#)

[License Submission](#)

Please confirm your affiliations for this article

Please add your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your open access Article Publication Charge and will not affect any information in the published article.

- Do not include any of your co-authors' affiliations.
- When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter "University of Oxford" and not "University of Oxford Department of Economics").

Verified ✓ ⓘ

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Edit



Delete

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This institution has an agreement with Wiley and the article is eligible for open access at no cost to you.

[+ Add affiliation](#)

Help with affiliations

- > [What does it mean if my institution is "not verified"?](#)
- > [What if my department is not listed?](#)
- > [What if my organization is not listed?](#)
- > [Should I list the affiliations of my coauthors?](#)
- > [What if I changed or moved organizations?](#)
- > [What if my institution is listed, but its name or location is incorrect?](#)

Enter Institutional Affiliation – No affiliation provided

Enter Institutional Affiliation – No affiliation provided

As authors start typing their affiliation, possible matches will auto-populate below for authors to choose from. (This information comes from the Ringgold database.)

The screenshot shows the Wiley submission interface. At the top, the Wiley logo is followed by navigation links: Home, My Dashboard, Authors, Reviewers, Editors, and Help. A search bar and a user profile icon are on the right. Below the navigation, there is a 'Back to Dashboard' link. The main content area is titled 'Journal of Adolescent & Adult Literacy' and 'Test article' with DOI: 10.1002/jaal.79856. A sidebar on the left contains several sections: 'Funders & Grant Details' (checked), 'Affiliations' (highlighted), 'Copyright Ownership', 'Open Access Options', 'License Agreement Types', and 'License Submission'. The main content area has a heading 'Please specify your affiliations for this article' and a paragraph explaining the purpose of the affiliation information. Below this, there are two bullet points: 'Do not include any of your co-authors' affiliations.' and 'When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter "University of Oxford" and not "University of Oxford Department of Economics").' A search dropdown menu is open, showing a search bar with 'Max Planck G' and a search icon. The dropdown lists 'FROM YOUR PROFILE' with 'Max-Planck-Gesellschaft MÜNCHEN, BAVARIA, DE' and 'ALL OTHER INSTITUTIONS' with 'Max-Planck-Institut für Herz- und Lungenforschung W G Kerckhoff-Institute BAD NAUHEIM, HESSE, DE' and 'Max-Planck-Innovation GmbH MÜNCHEN, BAVARIA, DE'. A 'Cancel' button is on the right and a 'Proceed' button is at the bottom right of the dropdown.

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Journal of Adolescent & Adult Literacy

Test article
DOI: 10.1002/jaal.79856

[Funders & Grant Details](#) ✓

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Open Access Options

License Agreement Types

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Please add your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your OnlineOpen Article Publication Charge and will not affect any information in the published article.

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Max Planck G

FROM YOUR PROFILE

Max-Planck-Gesellschaft
MÜNCHEN, BAVARIA, DE

ALL OTHER INSTITUTIONS

Max-Planck-Institut für Herz- und Lungenforschung W G Kerckhoff-Institute
BAD NAUHEIM, HESSE, DE

Max-Planck-Innovation GmbH
MÜNCHEN, BAVARIA, DE

Cancel

Proceed →

Confirm/Enter Institutional Affiliation – Multiple Wiley Open Access Account Affiliations

Institutional Affiliation – Multiple WOA Affiliations

Authors will see a purple 'Open Access' box to alert the author that they have triggered the eligibility criteria for funding based on their affiliation.

The lack of this purple box, in this case for the University of Basel, also confirms that this institution does not currently have an agreement with Wiley to cover APCs for their researchers.

The screenshot displays the 'Affiliations' section of a Wiley Open Access account. At the top, there is a navigation bar with a 'Back to Dashboard' link. Below this, the article title 'Test article' and DOI '10.1002/jaal.81557' are shown. A sidebar on the left contains several menu items: 'Funders & Grant Details' (with a green checkmark), 'Affiliations' (highlighted in a light blue bar), 'Copyright Ownership', 'Open Access Options', 'License Agreement Types', and 'License Submission'. The main content area is titled 'Please confirm your affiliations for this article' and includes a paragraph explaining the purpose of the confirmation. Below this, two affiliation entries are listed. The first entry is for 'Universitat Basel' (Basel, Basel-Stadt, CH) and is marked as 'Verified' with a green checkmark and a help icon. The second entry is for 'Max-Planck-Gesellschaft' (München, Bavaria, DE), also marked as 'Verified'. A blue box highlights a purple 'Open Access' box at the bottom of the second entry, which contains the text: 'This institution has an agreement with Wiley and the article is eligible for open access at no cost to you.' Each affiliation entry has 'Edit' and 'Delete' icons to its right.

← Back to Dashboard

Journal of Adolescent & Adult Literacy

Test article
DOI: 10.1002/jaal.81557

[Funders & Grant Details](#) ✓

Affiliations

Copyright Ownership

Open Access Options

License Agreement Types

License Submission

Please confirm your affiliations for this article

Please confirm your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your OnlineOpen Article Publication Charge and will not affect any information in the published article.

- Do not include any of your co-authors' affiliations.
- When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter "University of Oxford" and not "University of Oxford Department of Economics"). Using a specific department or subdivision may affect the open access payment options you are offered.

Verified ✓ ⓘ

Universitat Basel
BASEL, BASEL-STADT, CH

Edit Delete

Verified ✓ ⓘ

Max-Planck-Gesellschaft
MÜNCHEN, BAVARIA, DE

Edit Delete

Open Access

This institution has an agreement with Wiley and the article is eligible for open access at no cost to you.

Enter Institutional Affiliation – Multiple Wiley Open Access Account Affiliations

Enter Institutional Affiliation – Multiple WOA Affiliations

If the author enters affiliations with multiple institutions and more than one of the institutions has a Wiley Open Access Account, an additional screen will be presented asking the author to select which institution is most appropriate to cover the open access fees.

[← Back to Dashboard](#)

Journal of Adolescent & Adult Literacy

Test article

DOI: 10.1002/jaal.81557

- [Funders & Grant Details](#) ✓
- Affiliations**
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- [Open Access Options](#)
- [License Agreement Types](#)
- [License Submission](#)

Where did you spend the most time researching this article?

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- Verified** ⓘ
University of Oxford
OXFORD, GB
- Verified** ⓘ
Max-Planck-Gesellschaft
MÜNCHEN, BAVARIA, DE

[← Affiliations](#) [Confirm & proceed →](#)

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Step 4:

Copyright Ownership Selection

Copyright Ownership

Copyright Ownership

Author is presented with the Copyright Ownership selection.

[Funders & Grant Details](#) ✓

[Affiliations](#) ✓

Copyright Ownership

[Open Access Options](#)

[License Agreement Types](#)

[License Submission](#)

Copyright ownership

The following steps will establish who has copyright ownership for the work.

After we have identified the relevant copyright owners, we will provide instructions on how the license(s) can be signed and submitted.

Do you own the copyright to this work?

Please select and confirm from the following options

Yes, I own the copyright to this work
This is the correct selection for many works

In most academic and healthcare institutions, faculty retain the copyright for work that they have authored. Please check with your institution to see if different policies apply.

No, I do not own the copyright to this work
Another party may own the copyright to this work

This can apply if:

- This work was completed as part of official duties during the course of employment. Example employers where this can apply:
 - Local government agencies (U.S., U.K., etc.)
 - Private companies
 - Intergovernmental Organizations (IGOs) or Non-governmental Organizations (NGOs)
- There is a related clause outlined in the original statement of work
- The work has been contacted or 'made for hire'





Step 5:

Confirm Open Access Option

Open Access Option

Open Access

Author is presented with the choice of publishing their article in open access.

Customized Text for CARE-CRUI Consortium institutions

Wiley and <eligible SBBL Consortium institution>, have an agreement to cover the cost of your open access publishing.

The screenshot shows the Wiley article management interface. At the top, there is a navigation link "← Back to Manage this Article". Below it, the article title "International Journal for Numerical Methods in Biomedical Engineering" and "Test article" are displayed, along with the DOI "DOI:10.1002/cnm.4413". A sidebar on the left contains several menu items: "Funders & Grant Details" (checked), "Affiliations" (checked), "Copyright Ownership" (checked), "Open Access Options" (highlighted in light green), "License Agreement Types", and "License Submission". The main content area is titled "Do you want to make your article open access?". Below this title, there is a section for "Open Access" with a padlock icon. The text in this section reads: "Wiley and <eligible SBBL Consortium institution>, have an agreement to cover the cost of your open access publishing." Below this, it states: "Make your article freely available for everyone to read, copy, distribute and share." and "Publishing open access:" followed by a bulleted list: "• Enables the greatest possible readership and multidisciplinary influence", "• Allows your article to be cited widely and achieve the greatest possible impact in your field", and "• Complies with open access mandates - retain copyright and choose a Creative Commons license". At the bottom, there are three buttons: "← Copyright Ownership", "Keep my article subscription-only", and "Yes, make my article open access →".

WILEY



Step 6:

License Agreement Types

License Agreement Types

License Agreement

If open access is selected, the author is asked to select a Creative Commons license dependent on funding source(s) reported and journal license permissions.

A short description of each Creative Commons license type is made available per license type to aid authors when deciding which license to sign.

International Journal for Numerical Methods in Biomedical Engineering
KEMO test 4
DOI:10.1002/cnm.36197

[Funders & Grant Details](#) ✓

[Affiliations](#) ✓




[Copyright Ownership](#) ✓

[Open Access Options](#) ✓

License Agreement Types

License Submission

Based on the information you provided, these are your available license options. Please make a selection below.

	CC BY  Creative Commons Attribution	CC BY-NC  Creative Commons Attribution NonCommercial	CC BY-NC-ND  Creative Commons Attribution NonCommercial NoDerivatives
	<input type="radio"/> Choose CC BY	<input type="radio"/> Choose CC BY-NC	<input type="radio"/> Choose CC BY-NC-ND
Authors can:			
Generally retain copyright grant a non-exclusive license			
Enter into other publishing agreements	✓	✓	✓
Archive in an institutional repository, subject archive or personal website			
Readers can quote and cite in research	✓	✓	✓
Readers can:			
Create modified versions including abridgments, annotated versions, excerpts and figures	✓	✓	—
Release modified versions under terms of their choosing including CC license			
Readers can redistribute commercially	✓	—	—
	<input type="radio"/> Choose CC BY	<input type="radio"/> Choose CC BY-NC	<input type="radio"/> Choose CC BY-NC-ND

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Step 7:

License Submission

License Submission

Sign & Submit

The next step is license signing.

If the Responsible Corresponding Author correctly added a mandated funder as one of their original research funders for this paper, authors will automatically be asked to review and sign a CC-BY license.

[← Back to Dashboard](#)

Journal of Adolescent & Adult Literacy

Test article
DOI: 10.1002/jaal.81557

- [Funders & Grant Details](#) ✓
- [Affiliations](#) ✓
- [Copyright Ownership](#) ✓
- [Open Access Options](#) ✓
- License Submission**

Please sign the license

Creative Commons Attribution License

This license lets others distribute, remix, tweak, and build upon your work, even commercially, as long as they credit you for the original creation. This is the most accommodating of licenses offered. Recommended for maximum dissemination and use of licensed materials.

Journal of Adolescent & Adult Literacy

Published by Wiley on behalf of International Literacy Association (the "Owner")

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Date: May 07, 2020

Contributor name: Sze-Kie Ho

Contributor address:

Manuscript number: Selenium-OO-Test-2020-04-16WAT9a8kR5Y

Re: Manuscript entitled Selenium-OO-Test-2020-04-16WAT9a8kR5Y (the "Contribution")
for publication in Journal of Adolescent & Adult Literacy (the "Journal")
published by Wiley Periodicals, Inc. ("Wiley")

Dear Contributor(s):

Thank you for submitting your Contribution for publication. In order to expedite the editing and publishing process and enable Wiley to disseminate your Contribution to the fullest extent possible, we request that you agree to the following terms and conditions. If you do not agree to these terms and conditions, your Contribution will not be published.

I agree to the OPEN ACCESS AGREEMENT as shown above and have obtained written permission from all other contributors to execute this Agreement on their behalf.

Contributor's Name

License Signing and APC Funding Submission

Confirmation

Once the Responsible Corresponding Author has signed and submitted their license for this article, their funding request will be submitted.

When this happens, they will be greeted with this confirmation screen.

Their funding request will then appear in their institution's Wiley Open Access Account (WOAA) dashboard immediately, for review and approval.

[Back to Manage this Article](#)

Your order and license have been successfully submitted

1. A confirmation has been sent to your email.
2. You will be able to download the license from your dashboard.

Your institution, <eligible DAE Consortium institution>, may cover your eligible open access article publication charge (APC) through an agreement with Wiley at no additional charge to you. If approved, your article will be published open access in due course.

Customised Text for CARE-CRUI Consortium affiliated researchers

Article details:

International Journal for Numerical Methods in Biomedical Engineering

Test article

DOI:10.1002/cnm.4413

Help us improve your experience

Indicate your agreement with the following statement: "It was easy and straightforward to order the OnlineOpen open access option for my journal article."

- Strongly disagree
- Disagree
- Neither agree nor disagree
- Agree
- Strongly agree

Please add any comments below to expand on your reply.

SUBMIT

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Authors' Workflow for Wiley Fully Open Access Journals



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Authors' Workflow
for Submissions
through Research
Exchange



Submission to Open Access Journals (via Research Exchange)

Match Organizations

Help us find the organization that best matches each affiliation that you provided. We will use the best match from our database to determine if your manuscript is eligible for special benefits.

Your selections are for internal purposes and will not be published.

✓ Matched

Bath Spa University

What will be published

You confirmed from your manuscript:

Bath Spa University

If accepted for publication, your affiliation will be published as shown above.

Choose best match

BATH SPA UNIVERSITY
BATH, UNITED KINGDOM

BATH SPA UNIVERSITY GRADUATE SCHOOL
BATH, UNITED KINGDOM



Institutional Affiliations

For journals using the ReX submission system, instead of institution account codes, authors will simply be asked to type in and select their affiliated institutions to claim eligibility for institutional funding coverage for open access publishing where applicable.

Open Access Discounts

APC coverage, discounts, and waivers are only applied if the corresponding author is eligible

Discounts this submission is eligible for

If you're eligible for multiple discounts, the highest available discount will apply



Open access APC discount or coverage

Because the corresponding author **Emily Bae** is associated with **Albion College**, this submission may be eligible for the Article Publication Charge (APC) to be discounted or entirely covered. If accepted, Wiley will contact you with further instructions.

[Learn more about institutional discounts and coverage](#)

Why Publish?

Registration

Establish the ownership and the priority of your work

Recognition

Acknowledgement by your peers

Career Progression

Promotions, grant applications, research funding

Responsibility

To society, to your institution, taxpayer-funded research, to make a contribution to scientific progress



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Publication tips

Get advice from our experts



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Before Publication

Writing your article and finding
the right place to publish



What are you Writing?

Start thinking before you start writing

Keep thinking when you've finished writing



What type of article are you writing?



Who are you writing for?



What will make this publication successful for you?



Be self-aware



Finding a Journal

How to generate a list of potential journals:

- Where do you read papers related to your research?
- What journals have you cited or intend to cite in your own research?
- What do your peers suggest?
- Where does your supervisor want you to publish?

Journal Finders

Publishers and subject sites (blogs, etc) provide guidance on the best places to publish (especially useful for specialist subjects). They might have journal lists or journal finder tools, such as the one on the right from Wiley.

Find the journal that's right for your research Beta

Not sure where to submit your article? Our Journal Finder Beta can suggest Wiley journals that may be relevant for your research. Simply enter your title and abstract and we'll create a list of potential journals for you to consider. We also recommend reviewing the journal's Aims and Scope before deciding where to submit.

WILEY Journal Finder Beta

FIND MATCHING JOURNALS FIND JOURNAL BY TITLE

Enter your manuscript information * Both fields are required

Manuscript title

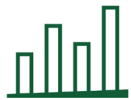
Manuscript abstract

0 of 3000 characters Please continue to enter more info for better results

Other Considerations

- Aims & Scope
- Review and publication timescales
- Likelihood of acceptance
- Article Types

And what else?



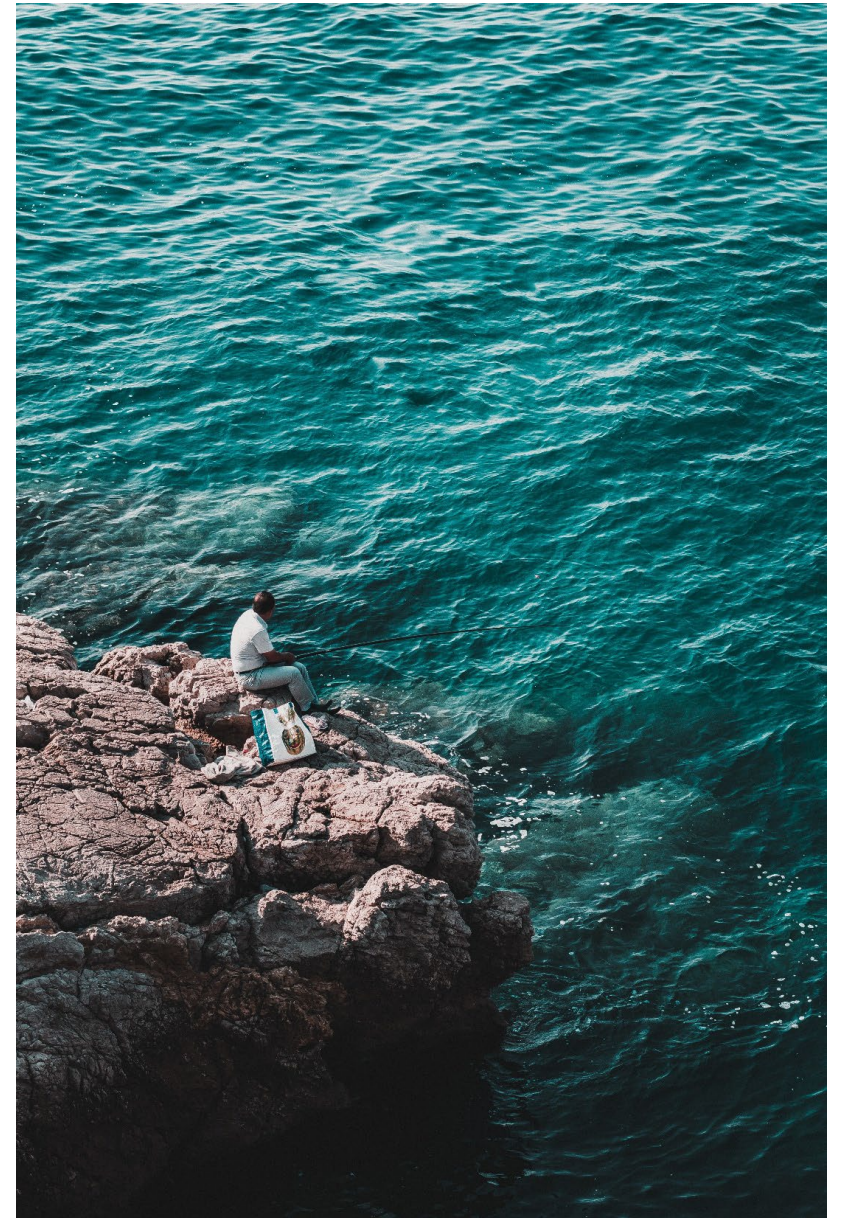
Impact – citations, metrics



Promotion - social media, sharing



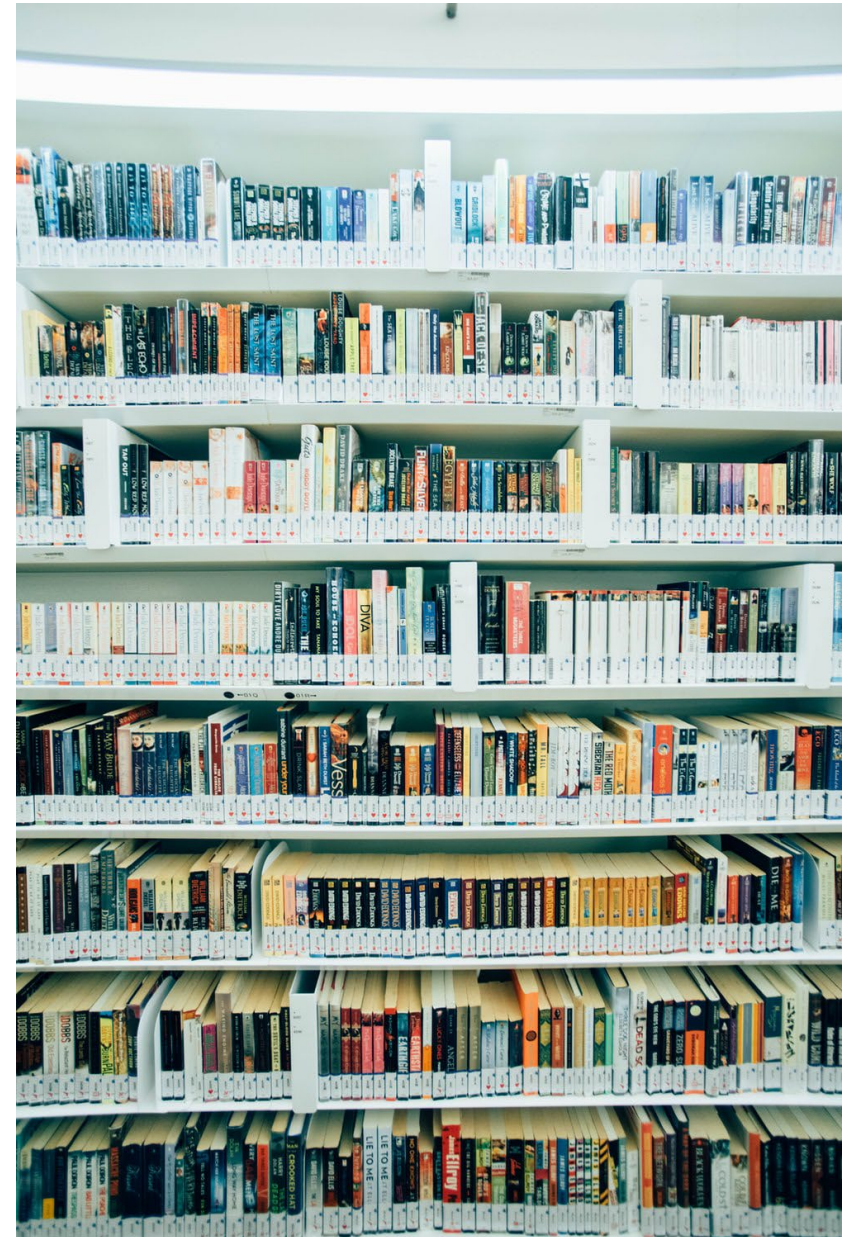
Accessibility – readership, Open Access



Structure of a Research Article

- Title
- Abstract
- Introduction
- Method/Experimental Section
- Results and Discussion
- Conclusion
- References
- Authors/Acknowledgements

READ AUTHOR SUBMISSION GUIDELINES!



Titles are Vital!

What makes a good research article title?

- **Short**; typically 10 to 20 substantial words
- **Keywords** up front, and optimised (N.B. Google et al.)
- Clearly states a **key finding**, or **asks a question**
- Use **current terminology** in your field of study, e.g. coronavirus, Covid-19 or SARS-CoV-2
- Stimulate reader **interest**



Abstract



You have 20 seconds to explain your work to a scientist who is unfamiliar with it.



SHORT, STAND-ALONE SUMMARY OF YOUR RESEARCH

- Don't cram the abstract with details. Tell the audience that the butler did it in the 1st sentence!
- Stand alone. Use plain language, avoid citations and non-standard abbreviations
- **Include keywords**
- In 7-10 sentences: Key results, what you did, unanswered questions, broader view/implications

Poor cover letter: wasted opportunity

Explain to the editor:

- Why work is significant
- What is the major advance
- Why the journal is the right one
- Disclose conflicts of interest
- List related papers in press and prepare to provide copies!
- Provide reviewers suggestions

The cover letter should take shape from the paper's intro & conclusion

**Dear Editor of JOURNAL B,
We would like to submit
our manuscript *****.
We hope you will find it
suitable for JOURNAL A.**

Get the journal/editor's names right!
Especially if not 1st choice...

References

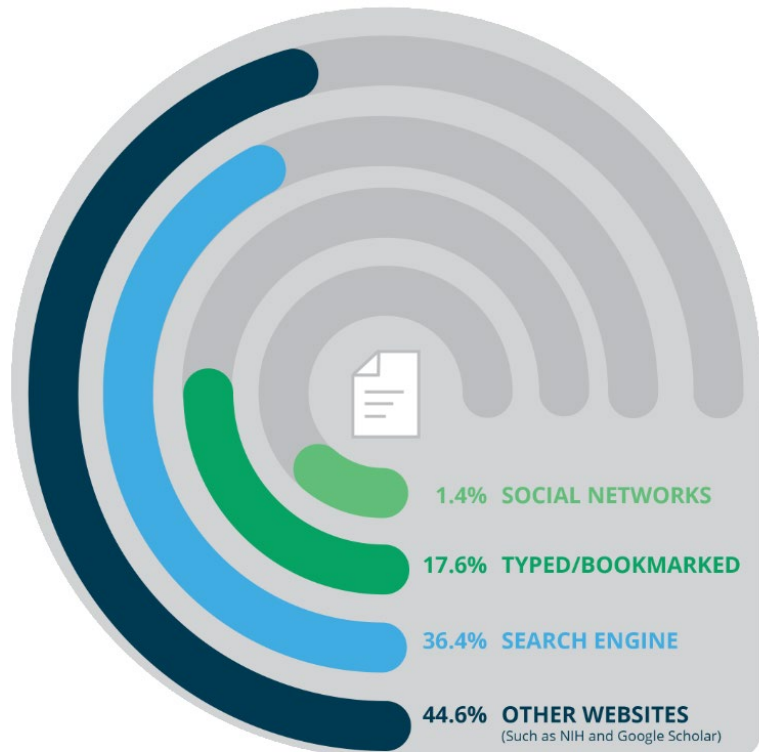
- More mistakes are found here than in any other section of most papers
- Be sure to cite **all** the papers on which your work is based
- Make sure your citations are **relevant**
- If you have published lots of papers before, try to **avoid excessive self-citations**
- Most journals are international – avoid citing too many publications from a single region



The Importance of Search Engine Optimisation (SEO)



Visits to Wiley Online Library (WOL)
May 2018 – May 2019



Title: Core keywords / key-phrases

Abstract: Repeat core keywords / key-phrases 2 – 3 times, and add other field-related ones

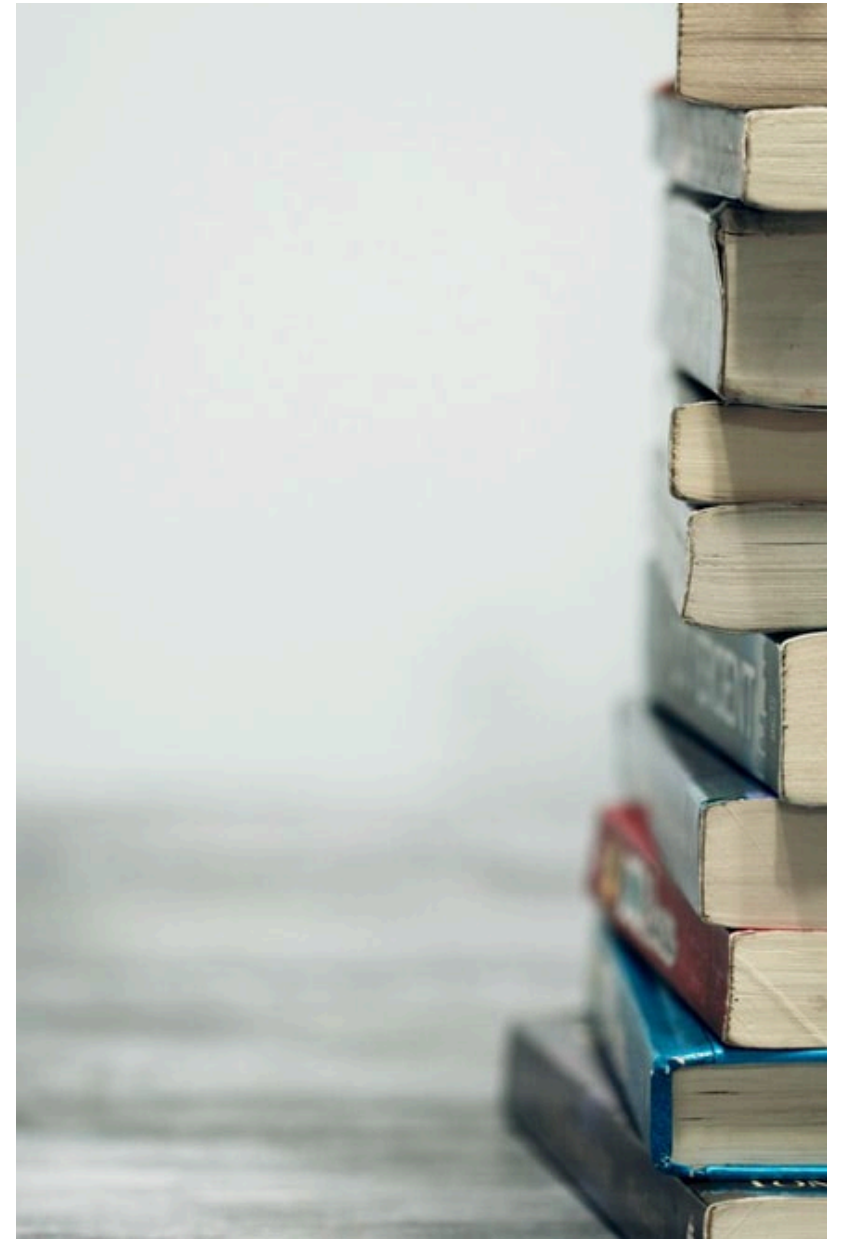
Headings and body text: Consistent use of keywords

How to get published when English is not your primary language?

- Read widely
- Keep the language as clear and simple as possible. Use the first-person, active voice
- Make a note of the preferred terminology used in your target journal
- Use repositories to find the right terminology
- Use a Translation Service
- Ask the journal if they'll publish in your preferred language – either the full article or the abstract



Consider using professional formatting and editing services so you can present your work in the best way possible. More information can be found at wileyeditingservices.com



Additional Considerations

Plagiarism

- Most journals use a plagiarism checking tool such as iThenticate to screen new submissions against published papers
- The tool picks up text matches. Phrases and the odd sentences can be acceptable, but entire paragraphs are problematic

Self-plagiarism or text recycling

- Reusing text from your own previously published papers



Check against 93% of Top Cited Journal content and 70+ billion current and archived web pages.



1,300 Top Journals worldwide use iThenticate to screen and review submissions.

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Submission

How to submit your article and
what is peer review?



Author Guidelines

Always read the author guidelines before you submit.

Look at:

- Format & style
- Length
- Figures/tables
- Title page or cover letter
- Open research requirements



Many journals now have free-format submission

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The screenshot shows the Wiley Online Library website for the journal *Ecology and Evolution*. At the top, there is a search bar and a 'Login / Register' link. Below the search bar is a banner for SCITRUS with the text 'Personalized discovery' and a 'Create your feed' button. The main content area features the journal title 'Ecology and Evolution' with an 'Open Access' badge. Below the title, there is information about the Editors-in-Chief, the Online ISSN (2045-7758), and copyright information. A green arrow points to the 'CONTRIBUTE' menu in the navigation bar, which is open to show 'Author Guidelines'. Other options in the menu include 'Submit a Manuscript' and 'For Referees'. To the right of the main content, there is a 'LATEST ISSUE' section for Volume 9, Issue 17, September 2019, and a 'Submit an Article' button. Below the main content, there is a section for 'Featured in Ecology and Evolution' with a thumbnail image of wildflowers and the text 'Environmental DNA metabarcoding of wild flowers reveals diverse communities of terrestrial arthropods'. At the bottom right, there is a 'More from this journal' section with a list of links: 'Open Access License and Copyright', 'Publishing with Ecology and Evolution', 'Review process for Registered Reports', 'Wiley Open Access', 'Article Publication Charges', 'Wiley Job Network', 'Institutional and Funder Payments', 'Supporter Journals', 'Video Abstracts', and 'Download Journal App'.

Submitting your manuscript

Typically via an Electronic Editorial Office (EEO) such as ScholarOne Manuscripts

ScholarOne Manuscripts™ Instructions & Forms Help

ORAL SURGERY

Log In Reset Password Create An Account

ORAL SURGERY
Volume 7 | Issue 1 | February 2014

Log In

User ID [Create an Account](#)

Password [Reset Password](#)

Log In

Log In With ORCID ID

Welcome to the submission site for
Oral Surgery

To begin, log in with your user ID and password.

If you are unsure about whether or not you have an account, or have forgotten your password, go to the [Reset Password](#) screen.

Resources

- [User Tutorials](#)
- [Instructions & Forms](#)
- [Journal Home](#)
- [Help / Site Support](#)

You'll have the option to log in with your **ORCID ID**

- **Free, unique** identifier
- Distinguishes you from other researchers
- **Connects you with your research activity** – preprints, publications, peer reviews, grants
- Your ORCID profile is visible to all and is a valuable promotional tool to gain recognition for your achievements

Peer Review

“Peer review is the evaluation of work by one or more people of similar competence to the producers of the work (peers).”

What is assessed?

Suitability for publication:

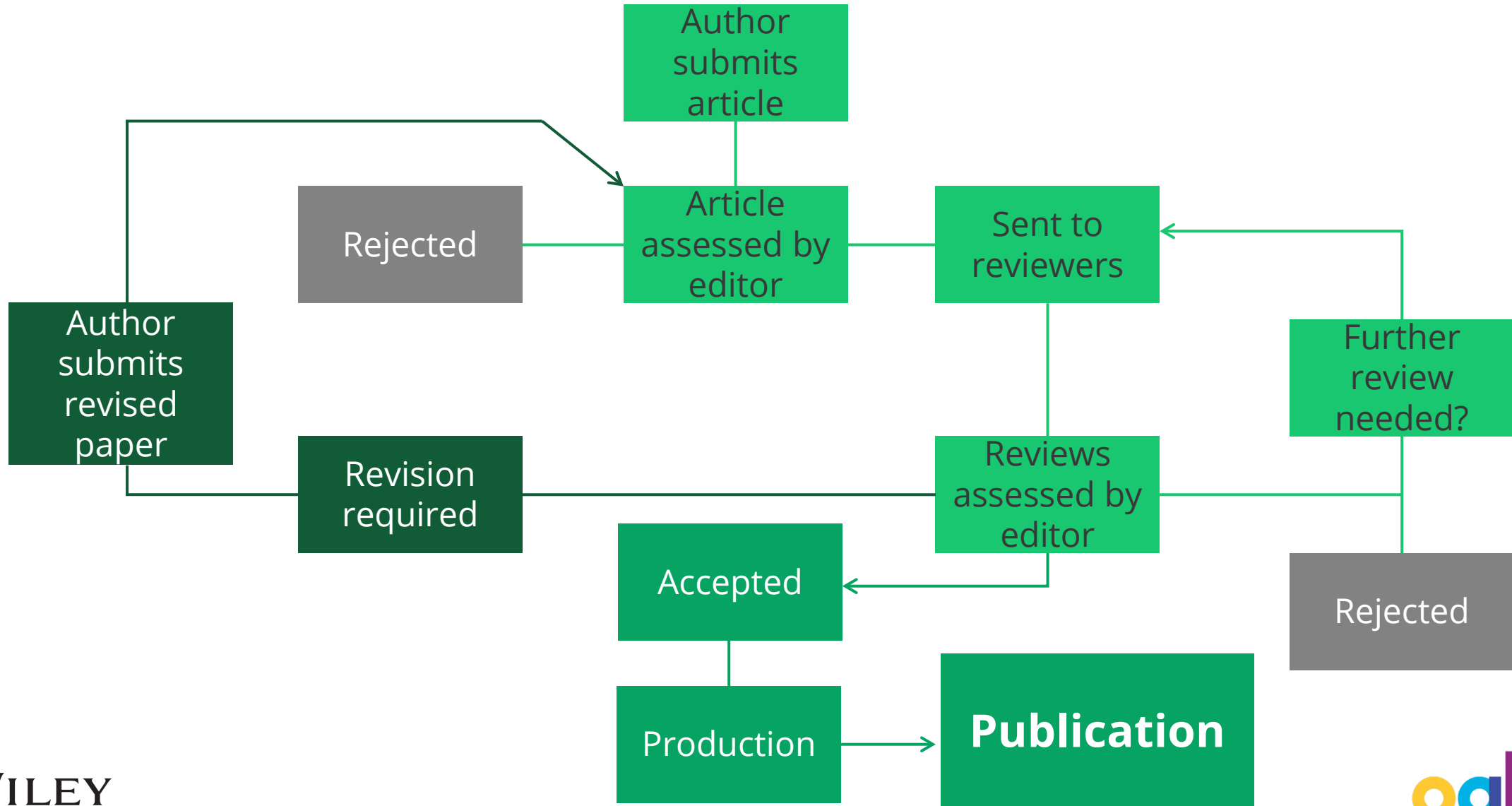
- True, credible?
- Important, relevant?
- Communicated effectively?
- Novel?
- Plagiarism?

Why is it assessed?

Verify and improve the research:

- Interpretation of results
- Reasoning
- Presentation
- Critical but constructive feedback
- New / additional ideas

Peer Review Process



Tips to survive peer review

Accept feedback
as a learning
experience

Remember very
few submissions
are accepted
unconditionall
∨

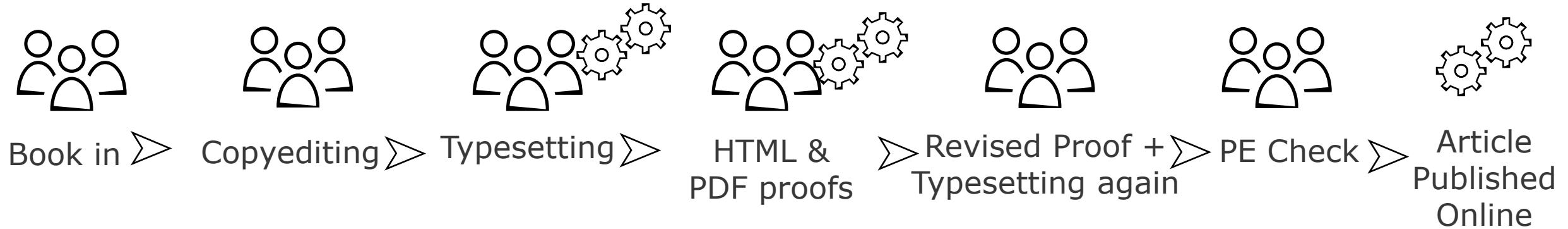
Understand that
editors and
reviewers are
trying to help
improve your
paper

Seek **help**
with language
and statistics
if you need it

Persistence
pays! Answer
questions and
address
revisions
quickly

Celebrate your
accomplishment
! You are one
step closer to
being published

Production



- Production Editor will take over co-ordinating publication
- Do check proofs – don't assume everything is fine
- Be mindful of turnaround times
- Articles rarely go straight into an issue

Congratulations! You're now published

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After Publication

Promotion and Impact



Maximize the impact of your published research!

9 promotional tools

to help ensure your work gets seen, read and cited.



SEO

- ✓ Are your article and abstract clear and searchable? Have you used the most relevant keywords?
- ✓ Have you looked at off-page SEO strategies, such as link building, to promote your article?



Conferences

- ✓ Think about simple messages to promote your article at your next conference—whether networking with colleagues or presenting formally.



Publicity

- ✓ Is your latest research newsworthy? Have you shared it with your local press office?
- ✓ If sending a press release, wait until the article is published online, refer to the journal in the first paragraph, and link to the final published article on Wiley Online Library.



Networking

- ✓ If you run a blog, post about your article.
- ✓ Join academic social networking sites such as Mendeley and Academia.edu.



The Wider Web

- ✓ Update your faculty or professional website with an entry about your article.
- ✓ Register for your unique ORCID iD and add your article details to your profile
- ✓ Find a Wikipedia page on a related topic to your article, and add a reference to your paper.



Multimedia

- ✓ Talk directly to potential readers and create a short video or podcast which conveys the essence of your paper. Ask your Wiley contact for more details.



Email

- ✓ Sign up for journal content alerts, so you know when your article is officially published online.
- ✓ Add a link to your email signature.
- ✓ Send a link to your article to fellow researchers, colleagues, and friends.



Article sharing

- ✓ Use Wiley Content Sharing and receive a unique sharing link to a full-text, read-only version of your article that can be shared with unlimited people.
- ✓ Use Wiley Author Services to nominate up to 10 colleagues to receive free access to your article, or email a link to key colleagues.



Social Media

- ✓ Share a link to your article on Twitter, LinkedIn, Facebook or other social media platforms.
- ✓ Engage with any existing Society / College social media accounts.

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For more information, including the latest tips, visit wileyauthors.com/maximise or email authormarketing@wiley.com

97% of authors stated they are **likely** or **very likely** to use the toolkit

Wiley Editing Services

Article Promotion Services

Extending the reach and impact of research

Professional video, design, and writing services to help researchers get their work the attention it deserves.



Articles with a video average
447% higher Altmetric scores
154% higher full text views

wileyeditingservices.com

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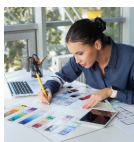
Video Creation

Engaging and accessible video overviews



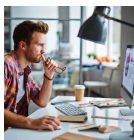
Conference Poster Creation

High-impact, visually appealing posters



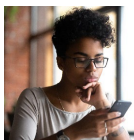
Cover Image Design

Eye-catching images ready for cover placement



Infographic Creation

Infographic summaries of research findings



Lay Summaries

Plain-language summaries of research findings



Research News Stories

Understandable news stories for a general audience

What is unethical?

EuCheMS guidelines:

'Scientific misconduct in publishing includes but is not limited to':



Fraud

Duplicate submission

Duplicate publication

Inadequate citing

Plagiarism

Self-plagiarism

How is it detected?

Peer review –
Reviewers are
very good at
it!

Members of
your
community all
read papers on
similar topics

Specialist
plagiarism
detection
software

Data analysis
& analysts

A few golden rules

- Articles should always be submitted to one journal at a time
- The same article should not be published in more than one place
- Several articles based on the same research must each make a unique contribution
- Acknowledge all those that have contributed to the work

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Tools for authors

Wiley Author Services

[WileyAuthors.com](https://www.wileyauthors.com) features resources to assist authors, reviewers, and editors with all steps of the publishing process, including:



[Finding a journal](#)



[Open access information](#)



[Author Compliance Tool](#)



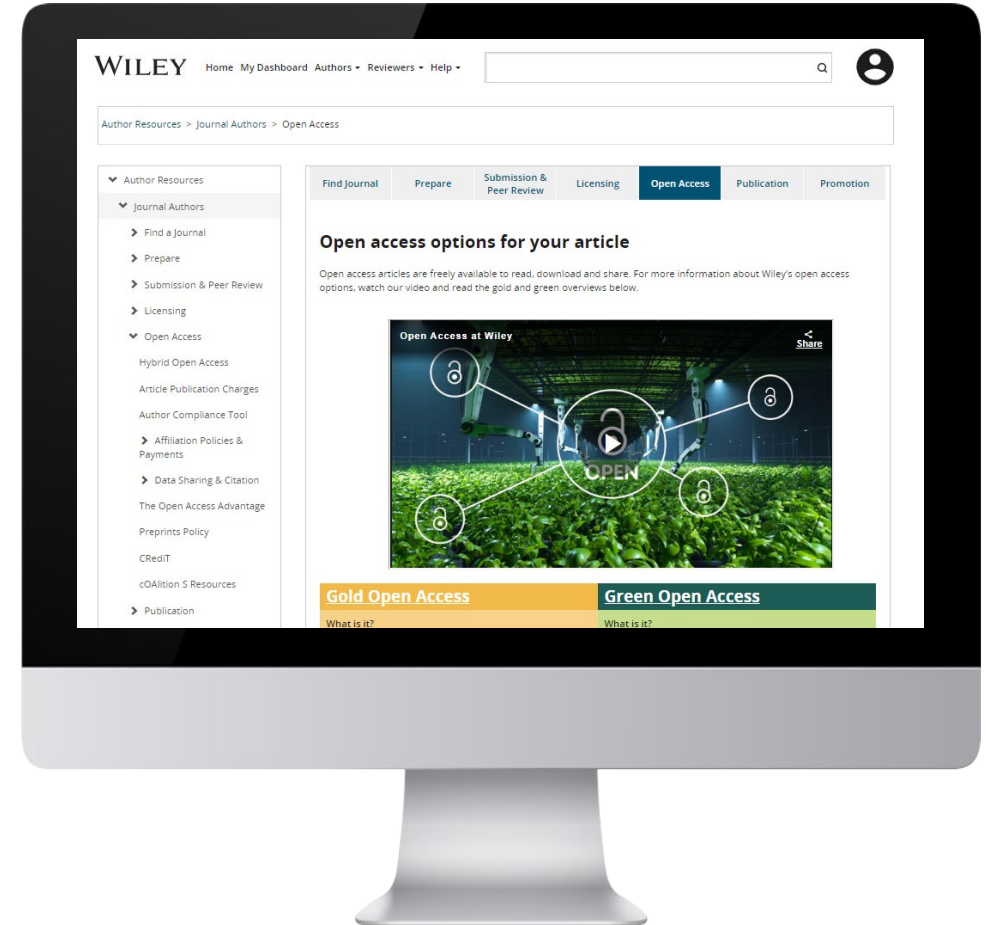
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[Affiliation policies & payments](#)



[Open Data information](#)





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Refer Now!

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Services ▾

Pricing

Support & FAQs

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From manuscript preparation to article promotion, our services save you time and help create the best possible outcome for your work – so you can focus on your research

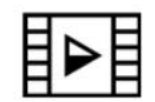
Learn More



Services We Offer



English



Video



Article Preparation



Article Promotion

Chat

Other resources

We also work with platforms, organizations, and solutions that provide additional support to authors:



Authorea

Helps authors collaborate on articles, write, cite, host data and publish



Kudos

Helps authors increase the visibility and impact of their articles



Manuscripts

Helps authors format, edit, and share their articles



Publons

Helps researchers track and share their peer review contributions



ORCID

Provides a unique identifier to help authors get credit for all of their research



GetFTR

Helps researchers access the published articles they need



Welcome to the Customer Success Hub

Resources, education, and inspiration for Wiley's partners, customers, and communities.

Welcome to the Customer Success Hub! Here, you'll find everything you need to successfully use our products, grow your expertise, continue your professional development, and share your knowledge with your peers and communities.

Training Hub Resources

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Thank you very much!

Questions?

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Graham Woodward

Customer Success Director

gwoodwar@wiley.com
